

EXPLANATORY NOTES FOR ASX SETTLEMENT PROCEDURE GUIDELINES VERSION 3.7

1 INTRODUCTION

The attached document is an updated ASX Settlement Procedure Guidelines (APG) Version 3.7, dated December 2021.

Version 3.7 entails:

| Change Description | | Section |
|----------------------------------|--|---|
| Electronic Communications | | |
| Added | New sponsored holders Opt-In | Section 5, refer to 5.1 |
| Update | Changing a Holders Registration Address | Section 5, refer to 5.4.6.6 |
| Update | Email Detail | Section 5, refer to 5.5 |
| Added | Notification to Sponsored Holders | Section 5, refer to 5.5.3 |
| Added | Existing Email Address Opt-In and preferences | Section 5, refer to 5.5.5 |
| Added | Opt-Out of Electronic Communications and Preferences | Section 5, refer to 5.5.6 |
| Update | Changing the Controlling Participant for One Holder | Section 5, refer to 5.8.1.11 |
| Added | List of Electronic Samples | Refer to ASX Settlement Procedure Guidelines - Notifications List of Electronic Samples |
| Added | Sample D ₂ – CHES Holding Statement (mFund) | Refer to ASX Settlement Procedure Guidelines - Notifications List of Electronic Samples |
| Update | References to CHES holding Statement Sample D updated to include Sample D, D ₁ and D ₂ | Section 5, refer to 5.4.5.5, 5.4.7.2, 5.4.7.3 Section 12, refer to 12.1.11, 12.9.9, 12.10.13, 12.13.1.7, 12.14.1.8, 12.18.25 |
| Update | Name changed to List of Print Samples | Refer to ASX Settlement Procedure Guidelines -List of Print Samples |
| Removed | Sample B ₃ – Change of Email Details in CHES | Refer to ASX Settlement Procedure Guidelines -List of Print Samples |
| Other Changes | | |
| Removed | Reference to ASX Operations processing demand holding statement requests | Section 4, refer to 4.4 |
| Removed | Registration Detail Data Cleansing | Section 5, refer to 5.2.6 |
| Update | Holder Type Change | Section 5, refer to 5.4.7.2 |
| Update | Change to Holder Death Concepts, holder locks | Section 5, refer to 5.11.1 |

| | | |
|----------|--|--|
| Added | Demand Holding Statement (DSM) | Section 16, refer to 16.7 |
| Removed | References to SRAA website & form/s | Section 5, refer to 5.2.2, 5.11.2.6, 5.11.3.7, 5.15.1.1 Section 8, refer to 8.3.1.2 Section 12, refer to 12.18 and 12.18.19 Section 21, refer to 21.1 Section 28, refer to 28.11 |
| Removed | References to fax | Section 1 refer to 1.9 Section 6 refer to 6.3.6 Section 8 refer to 8.3.2.6 Section 13 refer to 13.5.3 Section 28 refer to 28.9.2 |
| Replaced | References to Bulletins with ASX Market Notices | Section 1, refer to 1.4 Section 3, refer to 3.16 Section 12, refer to 12.20.5 Section 13, refer to 13.3 Section 19, refer to 19.4 Section 20, refer to 20.1.1 |
| Replaced | References to emails, dispatching, sending or sends with issues / issuing when referring to notifications or statements being issued to shareholders | Section 4, refer to 4.3, 4.4 Section 5, refer to 5.4.7.3, 5.8.1.10, 5.12.4.4 Section 12, refer to 12.1.11, 12.9.6, 12.9.9, 12.10.7, 12.10.13, 12.13.1.5, 12.13.1.7, 12.14.1.6, 12.14.1.8, 12.18.25 Section 23, refer to refer to 23.2.1.5, 23.2.2.5, 23.2.3.5, 23.2.4.5, 23.3.5, 23.4.5 |
| Replaced | References to notification statements with notification | Section 13, refer to 13.5.2.2 |

2

PRINTING

ASXS only publishes the APG electronically; it is available online at ASXOnline.com as Adobe Portable Document Format (PDF) documents.

Previous versions have been collated in bulk sections, however to reduce the printing overheads and the management of multiple documents, this version will only update directly impacted sections.

The following sections have been updated. To ensure your paper version is up to date you will need to print and replace:

| Sections for version 3.7 | Updated / New |
|--|---------------|
| Table of contents | Updated |
| Section 1 | Updated |
| Section 3 | Updated |
| Section 4 | Updated |
| Section 5 | Updated |
| Section 6 | Updated |
| Section 8 | Updated |
| Section 12 | Updated |
| Section 13 | Updated |
| Section 16 | Updated |
| Section 19 | Updated |
| Section 20 | Updated |
| Section 21 | Updated |
| Section 23 | Updated |
| Section 28 | Updated |
| Notification Samples – List of Print Samples | Updated |
| Notifications List of Electronic Samples | New |

4 FURTHER ASSISTANCE

If you have any questions about the ASX Settlement Procedure Guidelines (APG), please contact Post Trade Operations on 1800 814 051 who, if unable to assist you, will direct your query to the appropriate ASXS staff member.



This document is available online in Adobe Portable Document Format (PDF) at:
www.asxonline.com > Participants > Library > Manuals